

# Loomis Community Library and Learning Center

## Proposed 2018-2019 Budget

### Operating Income

Transaction Tax Revenue	250,000.00	
Community Room Fees	600.00	Fees from Community Rentals
Misc Small Income	400.00	Late Fines, Copies, Printing, etc.
<b>Total Operating Income</b>	<u>251,000.00</u>	

### Operating Expenses

Wages	100,000.00	Library Director and Staff
Payroll Taxes	10,000.00	
Professional Development	7,500.00	Conferences, Webinars, Seminars, etc.
Programs	7,500.00	Summer Reading, etc.
Library Materials	24,000.00	Books, E-books, Videos, Circulating Materials, etc.
Library Supplies	3,600.00	Book covers, Labels, etc.
Operating Supplies	1,200.00	Coffee Supplies, Hand Sanitizer, etc.
Office Supplies	2,400.00	Paper, Ink, Stamps, Envelopes, etc.
Office Expenses	4,900.00	Cleaning Supplies, Alarm, Minor Repairs, etc.
Marketing	2,400.00	Social Media, Advertising, etc.
Furniture	5,000.00	Additional Reading Tables, Chairs, Shelving, Locking Cabinet, etc.
Dues & Subscriptions		
Data Base Subscription	7,500.00	Research Data Base
Membership Dues	1,200.00	ARSL, CLA, CPLA, North Net, Chamber, etc.
Subscriptions	500.00	Newspapers and Periodicals
Catalog	<u>1,800.00</u>	
Total Dues & Subscriptions	11,000.00	
Professional Services	3,000.00	Bookkeeping and Tax Preparation
Telephone/Internet	4,200.00	Telephone and proposed upgrade to highspeed internet
Insurance	4,700.00	General Liability, Directors and Workers Compensation
Computer Expenses		
Website Maintenance	1,200.00	
IT Services	2,400.00	
Copier contract	5,000.00	
Hardware Upgrade	<u>7,500.00</u>	2 Computers, Software License, Bar Scanner, etc.
Total Computer Expenses	<u>16,100.00</u>	
<b>Total Operating Expenses</b>	<u>207,500.00</u>	

### Reserves

Reserve - Operations	36,000.00	Reserve for 1 year operating fund
Reserve - Technology	<u>7,500.00</u>	Reserve for rotating technology upgrades
<b>Total Reserves</b>	<u>43,500.00</u>	
<b>Total Expenses</b>	<u>251,000.00</u>	
<b>Balance</b>	-	